# SIRTE OIL COMPANY for Production, Manufacturing of Oil & Gas announces bidding of the following projects:

#### **BID TITLE & DESCRIPTION**

## INTERNATIONAL FREIGHT FORWARDING AT THREE EUROPEAN COUNTRIES

The aim of this advertisement is to enter into contract with <u>three</u> freight forwarding companies, from three European countries, preferably with headquarters or branches in the U.K., Germany, & Italy. All three companies must have the capabilities to attend to SOC requirements anywhere in the world.

Companies interested in participating in Pre-qualification are invited to send their credentials via e-mail to SOC's Main Tender Committee, last day for receiving applications is two weeks from publishing the announcement, i.e. December  $25^{th}$ , 2012.

Qualified bidders will receive the Tender Documents via e-mail, and will be allowed <u>TWO</u> weeks from receiving the T.D., to deliver their Bids hand carried or by EXPRESS DELIVERY.

Contact e-mail: aismail@sirteoil.com.ly or meljazwi@sirteoil.com.ly.

For any queries please contact: Abdulsalam Ismail, Acting Secretary on

mobile phone: 218-91-3270296.

## **MAIN SCOPE OF REQUIRED SERVICES:**

### 1) FREIGHT FORWARDING & LOGISTICS SERVICES:

- CARGO COLLECTION
- P.O. WITH SUPPLIER ON FCA TERMS AT ANY POINT ON THE GLOBE
- EXPORT PACKING
- AIR, SEA FREIGHT & COURIER
- PACKING/ CONTENTS LIST
- EXPORT/ IMPORT PROCEDURES
- DOCUMENTATION & LEGALIZATION
- FULL CONTAINER LOADS
- LESS THAN CONTAINER LOAD
- BREAK BULK
- HAULAGE
- SHIPPING MARKS, TAGGING & LABELING
- F.F. TO CONTACT SUPPLIER THAT THEY ARE SOC F.F. AND TO ADVISE SUPPLIER WHAT DOCUMENTATION IS REQUIRED AND WHAT TO DO AS THE ORDER PROGRESSES.
- F.F. EXAMINATION OF SUPPLIER EXTERNAL PACKING
- EXAMINATION OF PURCHASE ORDER ITEMS AGAINST SUPPLIER INVOICE/ PACKING LIST AND MATLS VISUAL INSPECTION AND CONFORMITY OF TAGGING. ELECTRICAL

EQUIPMENT TO BE CHECKED AGAINST PURCHASE ORDER TO ENSURE CONFORMITY OF THE TECHNICAL SPEC SUCH AS VOLTAGE, HERTZ ETC. ..

- ISSUE PASSED OR FAILED EXAM INA TIN DOCUMENTS
- RAISING DISCREPANCIES WITH SUPPLIERS
- F.F. TO RECEIVE/SEND INVOICES AND PACKING LISTS FROM SUPPLIER FOR SHIPPING/PAYMENT PURPOSES BASED ON THE P.O. TERMS.
- " DAILY, WEEKLY AND MONTHLY REPORTS
- AUTHORITY TO ACCESS YOUR WEBSITE AND BE ABLE TO MONITOR ALL ACTION TAKEN CONCERNING CLIENT ACCOUNT
- ANY RELATED ACTIVITIES

### 2) SHIPPING & TRANSPORT:

- CARGO LOGISTIC & WORLD-WIDE SHIPPING SERVICES
- DOCUMENTATION & LEGALIZATION
- SHIPMENT TO LIBYAN SEA PORT: BENGHAZI, TRIPOLI, MERSA BREGA, TOBRUK, MESRATA, RAS LANUF & KHOMS
- ALSO TRIPOLI & BEGHAZI AIRPORTS
- $\bullet$  OFFER TO REFLECT PRICES FROM: EUROPE, ASIA, NORTH/SOUTH AMERICA AND ANY OTHER POINTS
- UNIT PRICE FOR EACH TYPE OF SERVICE DETAILED CLEARLY
- ALL SHIPS TO BE EQUIPPED TO THE HIGHEST STANDARDS OF INDUSTRY & SHIPPING IN COMPLIANCE WITH THE REQUIREMENTS OF THE INTERNATIONAL SAFETY MANAGEMENT CODE (ISM)

IN COMPLIANCE WITH ALL NATIONAL AND INTERNATIONAL RULES AND REGULATIONS

- THE CARRIER (SHIPPER) SHALL PRESENT DOCUMENTED EVIDENCE THAT IT COMPLIES WITH LIBYAN LAWS AND REGULATIONS FOR MARINE FREIGHT AND SHIPPING
- YOUR COMPANY PROFILE & REFERENCES & CERTIFICATION

## 3) YOUR TECHNICAL & COMMERCIAL BIDS SHOULD BE SENT IN SEPARATE CLOSED & SEALED ENVELOPES INCLUDING THE FOLLOWING:

- CLEAR LIABILITIES
- COMMERCIAL CONDITIONS
- PAYMENT TERMS
- UNIT PRICE FOR EACH TYPE OF FREIGHT & SERVICES
- FILLING OUT THE ATIACHMENTS APPENDICES A. B & C
- COMMERCIAL CONDITION
- YOUR COMPANY PROFILE & REFERENCES & ANY INTERNATIONAL CERTIFICATION, EXAM: ISO, ETC..

NOTE: PLS SUBMIT SEPARATE PRICES FOR FREIGHT FORWARDING & SHIPPING IN YOUR OFFER.

We urge <u>specialized companies</u> that consider themselves qualified to execute the above-mentioned project, and wish to participate, to contact Secretariat of S.O.C Main Tenders Committee, at Marsa El-Brega to obtain tender document (s) by e-mail free of charge . The following documents are required:-

- A copy of a valid License to Run Business.
- A copy of a valid certificate proving payment of tax.
- Financial position of the Company for the last three years.
- A copy of the Authorization given by the Ministry for Economy and Trade to carry out Business in Libya (for Foreign Companies Only).

- A Proof of Ability & Experience to carry out the required work.
- -Bids must be in full compliance with the tender specifications and conditions provided with it. Any bids not in compliance will be ignored.
- -Bids must be submitted in two separate well sealed envelopes and stamped by the Company's official stamp. The project title & project reference number must be written on both envelops.
  - The first envelop contains the **Technical offer** (1 Original + 2 Copies + One CD) and the **Un-priced Commercial Tender** (1 Original)
  - The second envelop contains the **Commercial offer** (1 Original).
- -A certified cheque (Bid Bond) issued by a known bank operating in Libya, worth (0.5%) of bid price must be also <u>submitted in a separate sealed envelope</u>. Cheques will be cancelled and returned to unsuccessful bidders, after award of the bid.
- -Winner of the bid must submit a certified cheque worth 10% of contract price agreed to, as a final insurance, within 10 days of notification of contract award and will be returned to the contractor after one year of completing the project. The initial (0.5%) cheque will be cancelled and returned to bidder.
- -Tender documents can be applied for week days (Sunday-Thursday) during working hours (10:00 to 12:00 Libya Time) as from Sunday //2012 until Thursday //2012.
- -Bids MUST delivered to the office of the Secretary of S.O.C Main Tenders Committee, at Marsa El-Brega by EXPRESS MAIL DELIVERY.

For any information or clarifications please contact the following telephone numbers:

Direct phone & fax 00218 647630286 Mobile 091 327 0296 or through telephone exchange 00218 21 3610376 - 90 ext 22053 & 22054. Mobile 091 327 0296 e-mail: aismail@sirteoil.com.ly or meljazwi@sirteoil.com.ly

You can also visit SOC website (<u>www.sirteoil.com.ly</u>) and National Oil Corporation site (<u>www.noclibya.com.ly</u>).